

NATIONAL PRODUCTIVITY COUNCIL, JAIPUR

Online Training Programme

on

“Reservation in Services For SC/ST/OBC/EWS”

National Productivity Council (NPC) is an autonomous organization under the Department of Promotion of Industry and Internal Trade, Ministry of Commerce & Industry, Government of India. The present expertise available in NPC has a resource base of professionals from fields such as Economics, Industrial Engineering, Human Resource Management, Energy, Environment, IT, Project Monitoring and Evaluation, Research Studies and Baseline Surveys. In addition, the services of external professionals and subject matter specialists are also sought on a necessary basis, depending upon the nature and scope of work. NPC extends services from its headquarters in New Delhi and 12 regional offices across the country, manned by more than 100 full-time professionals. NPC has professionals from diverse fields to provide Consultancy, Capacity Building and Project Monitoring Unit (PMU) services to various organisations including Central Government Ministries and State Governments.

As learning and skill upgradation is a continuous process and should never stop. a two-day online workshop is being organized by NPC on **“Reservation in Services for SC/ST/OBC/EWS”** during **07.05.2025 and 09.05.2025.**

Develop a broad understanding of the constitutional provisions relating to Reservation in Services for SC/ST/OBC, procedures for implementing the reservation orders and instructions of Government of India, reservation rosters, procedures involved for de-reservation of reserved vacancies, filling of carry forward/backlog reserved vacancies. Share and exchange practical experiences and ideas in dealing with day-to-day problems and sharpen skills for proper implementation of the Government orders and instructions on the subject.

National Productivity Council is organising this online e-Training to cover the various aspects governing the Reservation rules in services for central, state government & PSU officials.

Programme Objectives:

- Describe Constitutional provisions relating to reservation in service, definition in respect of SC/ST/OBC
- Identify scope and applicability of reservation orders
- List the role and functions of Liaison Officers and other monitoring agencies
- State the provisions relating to verification claims of SCs, STs and OBC
- Process Reservation in Direct Recruitment and Promotion Cases
- Process cases of de-reservation, carry forward, backlog
- Prepare, operate, and maintain reservation rosters
- State the provisions for reservation for persons with disability.

Participant Profile: The course is designed for officials dealing with matters of reservation in services for SCs/STs/OBCs working at the level of Section Officer and Assistants (of CSS) or equivalent or liaison officers.

Methodology: The programme would be participative in the nature. The sessions would be based on conceptual deliberations, case studies, success stories, management games and group discussion.

Faculty: NPC faculty and experts from the field would conduct the programme

Date & Timings: 07th, 08th, 09th May 2025 – 02.30 pm to 5.30pm

Participation Fee: Rs 6500/- + GST (18%)

Relevant link for registration will be sent to all the participants 1 day before the workshop. Participants will also be provided prior assistance for requisite technical support. Participants will also be awarded with digitally signed certificate after successful completion of the workshop. Participants will be allowed to raise their queries; however, participants can also send their specific questions in advance for optimum utilization of available time.

Nominations may be sent through:

1. Participants sponsored by organisations may enroll themselves by email to the undersigned and providing participants' name, designation, Company Name, contact number & e-mail ID. Kindly also provide GSTIN of your organization at the time of nomination. Please note that participation fee is to be paid at the time of nomination.

For making payment through NEFT, details are as under: ECS Details (For Fee payment):

Bank Name: State Bank of India,
Branch: Bhawani Sing Road, Bapu Nagar, Jaipur 302004
Bank Account No: 40084592614, **Branch Code:** 031477
IFCS/RTGS/NEFT Code: SBIN0031477,
MICR Code: 302002118, **PAN No:** AAATN0402F
TAN NO: JPRN00099B, **GST No:** 08AAATN0402F1Z6

Nomination once confirmed cannot be cancelled, however substitution of participant(s) is allowed. In case nomination participant(s) is not able to attend the workshop due to any reason and no substitution is made, fees shall be payable. Limited seats available for the present workshop and hence the nominations will be accepted on first-cum-first-serve basis. Organizations are kindly requested to seek confirmation about availability before nominating. **Last date of accepting nominations is 05.05.2025.** You are requested to kindly nominate officers and executives for the present workshop at the earliest and draw maximum benefit from the opportunity.

For further information or clarification kindly contact:

Aditi Mishra (Deputy Director), National Productivity Council (Under DPIIT, M/o Commerce & Industries, GOI) SB-96, JLN Marg, Bapu Nagar, Jaipur – 302015, Phone: 9928226777, email: aditi.mishra@npcindia.gov.in, web : www.npcindia.gov.in